

EXCITING CAREER OPPORTUNITY AT COCKETT GROUP

Based in Singapore



Find the full job description at:
www.cockettgroup.com/Vacancy



**COCKETT
GROUP**
www.cockettgroup.com

Operations Executive

Are you...;

- Skilled in preparing advanced documentation?
- Able to interface with multiple teams within the Group?
- Capable of proactively coordinating with internal and external stakeholders?
- Looking to work as part of a diverse global team with a collaborative culture and great benefits?

If this is you, contact us now!

humanresources@cockett.com

Australia | China | Greece | Korea | Netherlands | **Singapore** | South Africa | Turkey | UAE | UK | USA

Cockett Group, established in 1979, is one of the world's largest value-added resellers of marine fuels and petroleum products and services, and currently recruiting for **an Operations Executive** to be based in our **Singapore office**. Cockett Group offers quality assurance in line with ISO standards supported by comprehensive industry experience, a deep understanding of the international landscape and access to a global network of committed suppliers. The role is to provide operational and administration support to the trading and supply team in the region (Singapore and the Far East).

Required education & skills:

- Bachelor's degree
- English – Written & Verbal (Fluent)
- Self-starter with an ability to work under pressure and within deadlines
- Attention to detail
- Knowledge of UCP 600 is highly desirable

Required experience:

- Past proven experience in oil re-selling operations – minimum 2 years
- Past work experience in sales support role
- Knowledge and experience of International logistics is preferred
- Past proven experience in preparing and negotiating Letter of Credit documents

All interested applicants please forward your CV to: humanresources@cockett.com